

7.6 Duty Officer - Department of Toxic Substances Control

A. The after-hours Emergency Response Duty Officer (ERDO) Program is staffed by HSS, Range C volunteers from the Emergency Response Program, and if there are insufficient ER unit volunteers, other qualified DTSC volunteers based upon the volunteers' current job assignment, background, skills, experience, and training. The ERDO assignment involves responding to telephone calls received from the Governor's Office of Emergency Services or from other government agencies for the purpose of taking immediate corrective actions necessary to remedy or prevent an emergency resulting from fire, explosion, release, or potential release of hazardous substances that threaten human health or the environment. This activity includes, but is not limited to, approving expenditures of State funds, providing technical guidance, and coordinating emergency responses.

B. ASSIGNMENT:

1. On a seven consecutive day rotational basis, an ERDO volunteer will serve as primary contact during non-regular work hours and will be available by telephone or electronic pager at all times during the assignment as ERDO. A period of less than seven days may be assigned at the ERDO's request due to extreme and unusual conditions.
2. Those ERDO volunteers not acting as primary ERDO will act as backup contacts, if available, in the event the primary ERDO cannot be reached or is unable to carry out the duties of the assignment. The non-regular work hours that will be covered by the ERDO include weekdays from 5:00 pm to 8:00 am, with 24 hour coverage on weekends and days the office is closed during normal workdays, holidays, and/or emergencies.

C. COMPENSATION

1. Effective upon ratification of this Agreement, ERDO volunteers shall receive a baseline compensation of ~~one (1)~~ four (4) hours of overtime credit for each weekday period (5 pm to 8 am), and ~~3-5~~ six (6) hours of overtime credit for each day (24 hours) on the weekend for a total of ~~12~~ thirty-two (32) hours overtime credit per week.
2. Any compensation for time spent acting as ERDO for less than a full weekday or weekend period shall be prorated on these baseline rates.
3. An after-hours ERDO working on a holiday shall receive an additional ~~four (4)~~ nine (9) hours of overtime credit.
4. In addition to the baseline compensation of ~~12~~ thirty-two (32) hours per week, employees shall receive a minimum of two (2) hours overtime credit per incident

handled. Time exceeding two hours will be compensated at time and one-half for each ~~quarter~~ half hour increment. DTSC will reimburse overtime credits as pay unless management and the employee agree on compensating time off (CTO).

5. When an ERDO volunteer determines he/she needs rest during regular work hours, the ERDO volunteer may request up to four (4) hours administrative time off to be granted at the supervisor's discretion.

CAPS

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